



**STATE OF WISCONSIN**  
**DEPARTMENT OF MILITARY AFFAIRS**  
**DIVISION OF EMERGENCY MANAGEMENT**

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Administrator

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Governor

**NIMS Advisory Meeting**  
**6/8/11**

Participants: David Nunley – Bob Conrad – Michael Pohlman – Brian Satula – David Bursack – Nickolas Flugaur – Chris Walsh – Jeff Wydeven – Kevin Wernet

Position transitions within WEM: Due to massive cuts in Homeland Security funding, WEM had to reprioritize how the funds were being used. Unfortunately the NIMS Coordinator position needed to fall to the end of the list in order to support areas that would benefit other agencies and first responders. David Nunley will be handling NIMS responsibilities.

WEM/ OJA Budgets: A year ago at the NIMS Advisory meeting OJA talked about funding for two years. OJA is trying to fund programs with the money that they have and turn back, which means other programs turning back money. David Nunley has made a proposal to OJA to obtain other money used for NIMS Coordinator position to fund additional training. OJA is cautioning WI that 2012 looks worse in terms of reduction of funding than 2010. A concern from a chair sub committee is the mystery ball affect on how much funding they will have to work with. New programming ideas will have to be carefully examined. There is a big need for lower level courses and they need to be provided. Anything extra will be studied. David Bursack suggested taking some of the money from the Collapse Rescue grant to free up for the IMT initiative. Comments to the document are due June 14<sup>th</sup>. The 2011 Homeland Security Grant Guidance document is posted on OJA's website and comments on the document are due June 14<sup>th</sup>. Number one priority around the state is Interoperability. Michael Pohlman will find out the end product of Interoperability and report back. Training that is being funded by Homeland Security dollars were forwarded by OJA.

Promotion of NIMS Training Courses: The concept of promoting training is important, large populations still have no idea of what an IMT team is. Looking for ideas on better promoting and getting courses filled. David Nunley brought up the idea of the training portal being used as promoting training. State Training was asked to get updates on curriculum to instructors.

Websites to promote Training: Wisconsin American Public Works website. State Fire Chief's websites calendar.

Training grant issues and priorities with limited funds: Where do we go with IMT refreshers and continuing training? The training sub committee really has to investigate allocating training money that we already have and what happens if there is no money after 2013. Need to stay

focused on reality of budget. Identify how to get staff to training with out burning up budget for travel costs. Feel courses are very difficult to succeed via virtual training. The question to bring to the table is how to put on a quality course with people coming from all over state.

Coordination of training: Some feel that the website updating is still an issue and in the process of refining it more. Main goal is to try to avoid duplication of courses popping up in another spot in the State. Training sub committee should be moving forward from prevention of these types of things happening.

Discussion of credentialing and where it stands: Brian Satula discussed the web based credentialing system. A Wisconsin Credentialing system will be forthcoming. MABAS is working on the logistics and details. Working on a plan to make it a more "all disciplines system" rather than just MABAS. Discussed in detail the procedures of the system. Salamander technologies is being used by Illinois, Indiana, Ohio, South Carolina, Kansas and a couple of others. This system is compliant with the FIPS federal bridge, which connects you to other states and the Military. The WI credentialing hardware and software, templates and the majority of the instructions are completed, just a matter of getting it installed some place. Estimating that the cost will be around \$10 a card. An expiration date of the card and a revocation list was discussed. Looking for a name of the system by the NIMS Advisory group to make it more unified. Talked about WEM managing the system once it is up and running. Maintenance and continuing education of the program was talked about. The system will be ready for open internet around the first of the year 2012.

Ideas for the WEM NIMS Website: State Trainings goal is to get the website updated. Send David Nunley ideas on what the team would like to see on the website. More information on IMT's should go on there. Suggestion on having agenda and minutes posted on the website.

Training Portal Progress: The Training Portal is programmed through the Texas engineering group. The Portal is ready to go and OJA is putting together grants. DOA is reviewing paperwork and the contract has been signed. It is about \$135,000 to initiate the program. This Portal is able to upload training records, track courses and notify upcoming courses. Old data will be imported in as well. Sustainment costs will potentially be picked up by WEM. Certified instructors will be able to create courses on the portal. Encouraging technical college instructors to be on the list as well. One interface it has is registrations forms to EMI etc. are already loaded into the system.

IMT Report Out: Meeting in Fond du Lac was on April 29<sup>th</sup>. Consensus is the meetings are worth the time to attend. Would like to get together a few times a year to provide training Volk Field, State Patrol Academy and Fort McCoy. OJA thought it was an excellent idea to hold trainings there along with using a WEM exercise officer to provide the training. Once the portal is established, can use it for this purpose.

Team members that are going on deployments are doing different tasks. What about task books and how can we push this forward. Bob Conrad talked about his team having task books and getting their governing board checking off the tasks. Methods of signing off on the task books should be equivalent for all. Bob Conrad will be the leader in the sub committee. Tasks books procedures should be an addendum in the back of the manual.

E-Sponder Wisconsin Incident Management Teams, suggestion to have all new info being posted there. Using E-Sponder alerts for notification of deployment. E-Sponder Express helps develop IEPs.

Four committees are IMT, Training, Credentialing and funding.

- Current Projects
- Future Goals/Objectives
- New Committee potentially for Video Project: OJA will be giving State Training a grant on a video project to cover legal aspects, IMT's, NIMS, responsibility of elected officials, etc. In the future, would like to form a committee to guide the procedure.

Frequency and dates for future meetings: OJA will report out information on the process of working group, advisory group etc. Need to decide and figure out of NIMS Advisory should be called "advisory or working" group.

This group will meet quarterly. Next meeting will be held on September 7<sup>th</sup>. Meeting will be held on first Wednesday each quarter.

Locations of future meetings: Decision was made for the next couple meetings to be held in WEM. Time of meeting will start at 10 am. and end at 2 p.m.

**Dates of Future Meetings:**

- September 7, 2011
- December 7, 2011
- March 7, 2012
- June 6, 2012
- September 5, 2012
- December 5, 2012

Minutes and agendas archived at: <http://emergencymanagement.wi.gov/nims/default.asp>