Department of Military Affairs
2400 Wright Street
PO Box 7865
Madison WI 53707-7865

Scott Walker
Governor

Donald P. Dunbar
Adjutant General

HS ALERT SWAT Armored Vehicle 2016

Grant Announcement

Applications must be submitted through Egrants on or before October 14, 2016

STATE OF WISCONSIN

DEPARTMENT OF MILITARY AFFAIRS

SCOTT WALKER
GOVERNOR

DONALD P. DUNBAR
ADJUTANT GENERAL

Important Contact Information for this Grant Opportunity:

Program/Policy:	Rod Stearns (715) 829-7142 rod.stearns@wisconsin.gov
Budget/Fiscal:	Deb Hughes (608) 242-3236 deborah.hughes@wisconsin.gov
Egrants Assistance:	Weekdays, 7:30am – 4:00pm Email: WEMEgrants@wisconsin.gov Telephone: (608) 242-3236

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website:
https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

Grant Announcement Summary

Grant Title: HS ALERT SWAT Armored Vehicle 2016

Description: This grant will support the LaCrosse County Sheriff's Office, an agency identified as an Aligned Law Enforcement Response Team (ALERT) region, specifically Regional Special Weapons and Tactics (SWAT) team, by funding an Armored Tactical Response Vehicle to enhance the capabilities and safe responses for regional SWAT teams in the ALERT initiatives.

Opportunity Category: Limited Eligibility

Important Dates:

Application Due Date: October 14, 2016

Project Start Date: November 1, 2016

Project End Date: October 31, 2017

Anticipated Funding Amount: As approved by the ALERT Executive Committee, the dollar amount available under this funding opportunity is $225,000. The La Crosse County Sheriff's Office will fund any additional cost to finalize the purchase.

Match/Cost Sharing Requirement: None

Eligibility: The La Crosse County Sheriff's Office is the only eligible agency for this funding toward the purchase of a qualified armored response vehicle.

DUNS Number: The federal government now requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to http://fedgov.dnb.com/webform. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at http://fedgov.dnb.com/webform/displayFAQPage.do. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

WEM cannot award grant funds until an active DUNS number is provided.

Eligible Expenses: Funding may be used for equipment. All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

Recipients and sub recipients shall use their own procurement standards and regulations, provided that the procurement conforms to applicable Federal law and the standards identified in the Procurement Standards Sections of 2 CFR §§ 200.318-326.

HS ALERT SWAT Armored Vehicle Equipment 2016

Program Description

The funding will be used to purchase an armored response vehicle that meets the specifications necessary to respond and adequately protect personnel. The armored vehicle must have been tested for an assortment of ballistic protection including .50 caliber rounds.

Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to http://register.wisconsin.gov/AccountManagement/ and complete the 'self registration' process.

Authorization to access Egrants can take several days depending on registration activity. The WEM help desk is open Monday-Friday 7:30am-4pm if you need assistance. (Please note: If you register outside of these hours, access may not be approved until the next business day.) Once your Egrants access has been approved, you may begin your online grant application.

An Egrants System User Guide is posted on the WEM website:
https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf

Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Rod Stearns at (715) 829-7142 or at rod.stearns@wisconsin.gov.

1. **Main Summary**
   This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

   In the Brief Project Description text box, please describe your project in 150 words or less. A suggested format is included for your convenience:

   > "Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit]"

   Responses to this section will be used on the WEM website, cited in WEM reports and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective.

2. **Approval Checklist**
   Answer Yes, No, or N/A (not applicable) to each question.

3. **Performance Measures**

   Please open this section and change the page status to Complete; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

4. **Budget Detail**
   Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

   Equipment: Homeland Security equipment grants require that all equipment (regardless the cost) be entered in this category so that applicants can select from authorized equipment lists. Equipment is defined as items used for prevention, emergency response, and recovery operations.

Application Review and Award Criteria

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials. At that time, please review all of your grant award special conditions and Egrants reporting requirements. The following special conditions will be listed on your award documents.

1. Agencies that accept funding are responsible for all sustainment costs.
2. Agencies must notify the local county emergency management director upon acquisition of equipment.
3. Equipment shall be maintained and available to use as intended by the grant for the duration of its useful life. Disposal of equipment must follow all applicable state, federal and local guidelines. The grantee must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of useful life will be considered program revenue and must be reinvested into eligible homeland security expenses. Any armored vehicle purchased through ALERT can only be released to a Wisconsin law enforcement agency as approved by the Executive Committee
4. Agencies accepting funding understand that equipment is intended to support regional law enforcement response efforts.

5. All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment and are responsible for the costs associated with it.
6. Grant modifications must be approved by WEM in order to be considered. The applicant must be current with WEM fiscal and program reports for this. Grant modifications will not be granted unless applicant provides a compelling reason.
7. Agencies accepting partial funding for this armored tactical response vehicle understand that it is intended to support regional law enforcement response efforts with ALERT. In the event that an agency is separated from the ALERT program sooner than seven years from date of purchase, the vehicle must be surrendered as directed by the ALERT Executive Committee, regardless of the agency's funding investment.

Additional Resources

Additional information about the Wisconsin Emergency Management and resources to assist with Egrants is available as follows:

- Wisconsin Emergency Management website: http://emergencymanagement.wi.gov/
- A helpful Egrants User Guide is posted on the Egrants page of the WEM website: https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

  Email: WEMEgrants@wisconsin.gov Telephone: (608) 242-3236