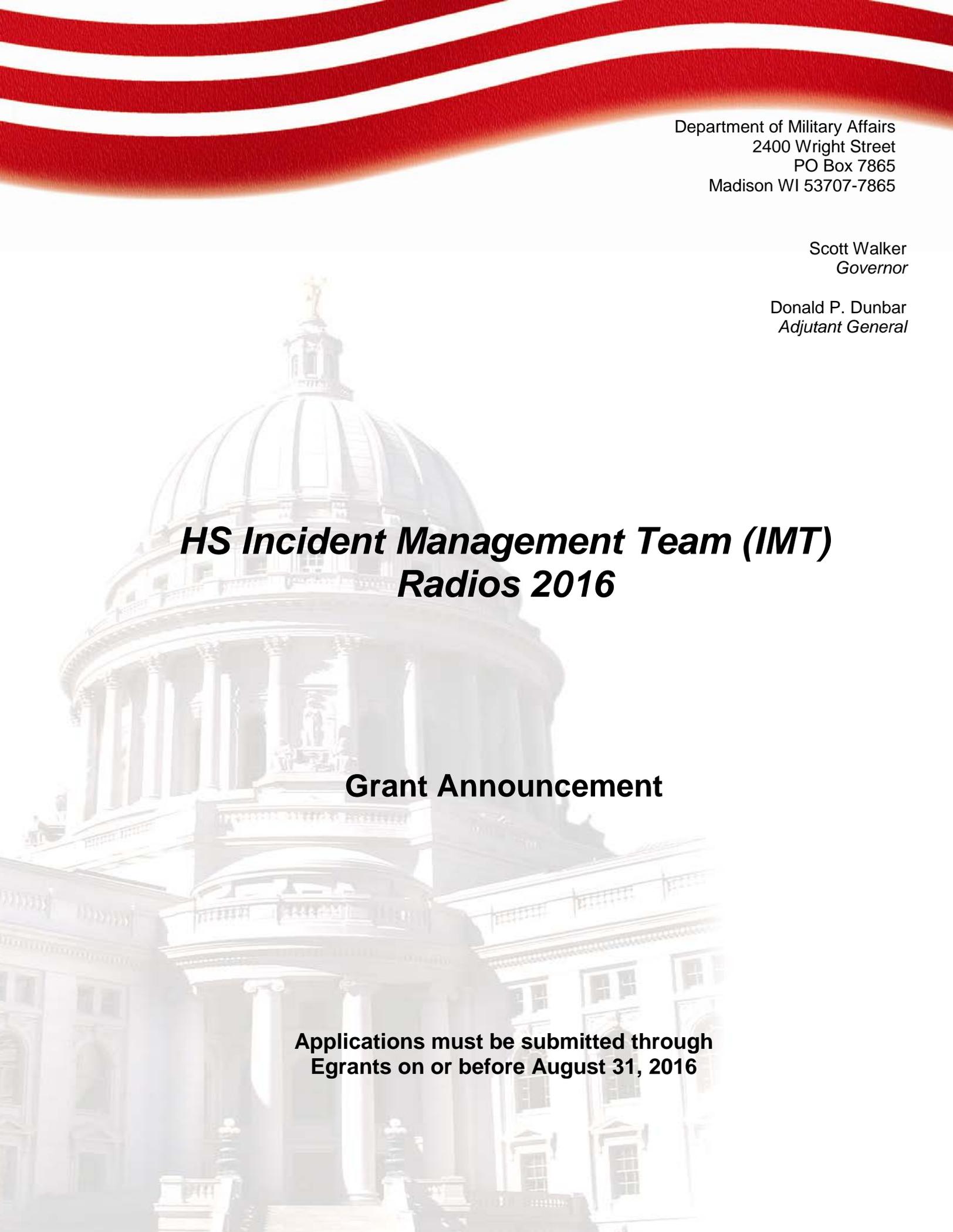




Department of Military Affairs
2400 Wright Street
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Scott Walker
Governor

Donald P. Dunbar
Adjutant General



***HS Incident Management Team (IMT)
Radios 2016***

Grant Announcement

**Applications must be submitted through
Egrants on or before August 31, 2016**



STATE OF WISCONSIN

DEPARTMENT OF MILITARY AFFAIRS

SCOTT WALKER
GOVERNOR

DONALD P. DUNBAR
ADJUTANT GENERAL

Important Contact Information for this Grant Opportunity:

Program/Policy: Shannon Ladwig (608) 242-3231
shannon.ladwig@wisconsin.gov

Budget/Fiscal: Deb Hughes (608) 242-3236
deborah.hughes@wisconsin.gov

Egrants Assistance: Weekdays, 7:30am – 4:00pm
Email: WEMEgrants@wisconsin.gov
Telephone: (608) 242-3236

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website:

<https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

Grant Announcement Summary

Grant Title: HS Incident Management Team (IMT) Radios 2016

Description: WEM will provide grant funds for the purchase of communications equipment for the State of Wisconsin Type 2 Incident Management Team (IMT). This purchase of radios, accessories, and repeaters will provide the team self-sufficient land mobile radio internet communications capabilities.

Opportunity Category: Limited Eligibility

Important Dates:

Application Due Date: August 31, 2016

Project Start Date: September 15, 2016

Project End Date: September 30, 2017

Anticipated Funding Amount As approved by the Homeland Security Funding Advisory Working Group (FAWG), the dollar amount available under this funding opportunity is \$69,800.

Match/Cost Sharing Requirement: None

Eligibility: Only the Department of Natural Resources (DNR) is eligible to apply.

DUNS Number: The federal government now requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to <http://fedgov.dnb.com/webform>. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at <http://fedgov.dnb.com/webform/displayFAQPage.do>. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

WEM cannot award grant funds until an active DUNS number is provided.

Eligible Expenses: Funding may be used for equipment.

Recipients and sub recipients shall use their own procurement standards and regulations, provided that the procurement conforms to applicable Federal law and the standards identified in the Procurement Standards Sections of 2 CFR §§ 200.318-326.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

Subscriber radios will meet these requirements:

- Compliant with current P25 standards Phase 1
- Equipment must qualify for WISCOM operation through the Subscriber Certification Program.
- Capable of operating on 2 or more digital trunked systems
- Capable of passing the adopted and current P25 “Enhanced VOCODER Methods of Measurement of Performance” specified in (Telecommunications Industry Standard) TIA-102.BABG
- P25 digital trunking enabled
- Provide 512 channel minimum capacity
- Minimum capability of 128 control channels
- Capable of Alphanumeric Display
- VHF Portable Radios have 138-174 MHz band spread
- VHF Mobile Radios installed with a Wideband antenna (139-169 MHz or better)
- Programmed according to Statewide Mutual Aid Frequency Plan within the Statewide Communications Interoperability Plan (available for download on the Interoperability website at interop.wi.gov) with a minimum of 25 narrow banded statewide mutual aid channels.
- Programmed with the appropriate WISCOM talk groups

Approved Subscriber units

As of October 2015, the following radios have been certified for operation on WISCOM.

Portable radios:

EF Johnson 5100 series (5100 ES/51SL ES)
EF Johnson VP400 Series
EF Johnson VP600 Series
EF Johnson VP900 Series
Harris P5400 series (Scan or System)
Harris P5500 series (Scan or System)
Harris Unity series (XG75, XG100)
Icom F9011 Portable
Kenwood TK5210 and TK5220
Motorola XTS series (1500/2500/5000)
Motorola APX portables (APX1000, 4000, 6000, 7000,8000)
Relm KNG P150
Tait TP9100 series
Tait TP9400 series

Mobile/Base radios:

EF Johnson 5300 series (5300 ES/53SL ES)
EF Johnson VM400 Series

EF Johnson VM600 Series
EF Johnson VM900 Series
Harris M7100 series (Scan or System)
Harris M7300 series (Scan or System)
Harris Unity series (XG75, XG100)
Icom F9511 Mobile
Kenwood TK5710 and TK5720
Motorola XTL series (1500/2500/5000)
Motorola APX mobiles (APX1500, 4500, 6500, 7500)
Relm KNG M150, B150
Tait TM9100 series
Tait TM9400 series

Other radio models may be added after they participate in the subscriber certification process. If your radio is not listed, ask your vendor or service provider when they will submit the radio for certification.

HS Incident Management Team (IMT) Radios 2016

Program Description

WEM will provide grant funds for Wisconsin Type 2 Incident Management Team (IMT), to purchase identified specialized communications equipment to fill an existing gap.

The IMTs closely follow the National Incident Management System (NIMS) level of incident complexity. Type 1 & 2 teams are organized and utilized at incidents of state or national significance, are the most robust and have members with exceptional qualifications, experience and training. These teams are considered mission equipped and self-contained in regards to communications including radio and internet capabilities during their deployment in a major or catastrophic natural or man-made event.

Wisconsin's IMTs are multi-discipline and multi-agency coordinated through the State of Wisconsin Department of Natural Resources (DNR) or Wisconsin Emergency Management (WEM) Duty Officer. The team has identified a communications gap and needs multi band interoperable radios, accessories, and repeaters to enhance their ability to support emergency response. All equipment will be compatible with the Statewide Communications Interoperability Plan (SCIP), and the State Homeland Security Strategy.

Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <https://register.wisconsin.gov/accountmanagement/default.aspx> and complete the 'self registration' process

Authorization to access Egrants can take several days depending on registration activity. The WEM help desk is open Monday-Friday 7:30am-4pm if you need assistance. (Please note: If you register outside of these hours, access may not be approved until the next business day.) Once your Egrants access has been approved, you may begin your online grant application.

An Egrants System User Guide is posted on the WEM website:

<https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>

Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Shannon Ladwig at (608) 242-3231 or at Shannon.Ladwig@wisconsin.gov.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button. Please note: When identifying individuals involved in this grant, you may not list the same person as project

director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project in 150 words or less. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit]”

Responses to this section will be used on the WEM website, cited in WEM reports and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective.

2. Approval Checklist

Answer Yes, No, or N/A (not applicable) to each question.

3. Performance Measures

Please open this section and change the page status to Complete; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

4. Budget Detail

Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

Equipment: Homeland Security equipment grants require that all equipment (regardless the cost) be entered in this category so that applicants can select from authorized equipment lists. Equipment is defined as items used for prevention, emergency response, and recovery operations.

5. Budget Narrative

Please describe how your budget relates to the overall IMT objectives.

Application Review and Award Criteria

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials. At that time, please review all of your grant award special conditions and Egrants reporting

requirements. In addition to any special conditions described in your award documents and reporting requirements contained in Egrants, you will need to provide the following:

1. Agencies that accept funding are responsible for all sustainment costs.
2. All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment.
3. Communications projects and equipment purchases must comply with Wisconsin's Statewide Communications Interoperability Plan.
4. Equipment shall be maintained and available to use as intended by the grant for the duration of its useful life. Sub-recipients seeking to dispose or transfer ownership of equipment must contact Wisconsin Emergency Management (WEM) Homeland Security Staff to obtain the Homeland Security Equipment Disposition Form, and further directions. If approved, the sub-recipients must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of its useful life will be considered program revenue and must be reinvested into eligible homeland security expenses.

Additional Resources

Additional information about Wisconsin Emergency Management and resources to assist with Egrants is available as follows:

- Wisconsin Emergency Management website: <http://emergencymanagement.wi.gov/>
- A helpful Egrants User Guide is posted on the Egrants page of the WEM website. <https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf> It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.
Email: WEMEgrants@wisconsin.gov
Telephone: (608) 242-3236