



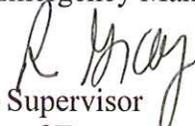
STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Brian M. Satula
Administrator

Scott Walker
Governor

DATE: June 1, 2015

TO: County Emergency Management Directors
Wisconsin Tribal Emergency Management Alliance

FROM: Roxanne K. Gray 
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Wisconsin Division of Emergency Management

SUBJECT: 2015 FEMA FUNDING OPPORTUNITY ANNOUNCEMENT

- **Pre-Disaster Mitigation (PDM) Program**
- **Flood Mitigation Assistance (FMA) Program**

The Federal Emergency Management Agency (FEMA) announced the opening of the FFY15 application period for the Pre-Disaster Mitigation (PDM) and Flood Mitigation Assistance (FMA) programs Friday, May 29, 2015. (See attached program Fact Sheets with link to the Notice of Funding Opportunity.) The Hazard Mitigation Assistance Guidance and the Hazard Mitigation Assistance Guidance Addendum dated February 27, 2015 applies to this year's funding for the PDM and FMA programs. The programs are administered by Wisconsin Emergency Management (WEM). Both guidance documents are located at <http://www.fema.gov/hazard-mitigation-assistance>. **Please forward this information on to your local governments.**

For FFY15 available PDM funding is \$30 million with \$5 million set aside for Federally-recognized tribal governments. Tribal governments are encouraged to apply directly to FEMA. States are limited to submitting **ten** project and planning subapplications with a maximum of **three** project subapplications. The following FEMA priorities for funding will apply to the PDM selections:

1. Planning subapplications for developing or updating an existing hazard mitigation plan;
2. Non-flood mitigation projects;
3. Flood mitigation projects.

In addition, FEMA will prioritize projects within each category with the highest Building Code Effectiveness Grading Schedule (BCEGS.) FEMA will further prioritize by the highest benefit – cost ratio (BCR). For more information on BCEGS, visit <http://www.isomitigation.com/bcegs/0000/bcegs0001.html> and <http://www.isomitigation.com/docs/rpc0001.html>.

The maximum federal share for PDM sub-applications is \$3 million for projects; \$400,000 for new mitigation plans; and \$150,000 for mitigation plan updates.

For FFY15 available FMA funding is \$150 million nationwide. In order to be eligible for the FMA program, the structure to be mitigated must have a current flood insurance policy in place. The priority for the FMA program:

1. Mitigation planning sub-applications. (FMA can only pay for that portion of the plan that addresses flood hazards.)
2. Projects where 50% of the structures in the application are Severe Repetitive Loss (SRL) properties with at least 2 separate NFIP claim payments where the cumulative amount exceeds the market value of the structure.
3. Projects where 50% of the structures in the application are Repetitive Loss (RLP) properties with at least 2 NFIP claim payments that equaled or exceeded 25% of the market value of the structure at the time of each event.
4. Projects where 50% of the structures in the application are an SRL properties with 4 or more separate paid NFIP claims with the amount of each claim exceeding \$5,000 with the cumulative amount of claims payment exceeding \$20,000.
5. Projects with the largest number of contiguous NFIP-insured properties.

As in the past, I will contact those counties directly that have SRL or RL properties identified that meet the above definitions. The state is not limited on the number of subapplications submitted in the FMA program. Those projects with the highest number of SRL/RLP and BCR will receive priority.

Both programs are competitive and the objective of the programs is to eliminate or reduce future disaster damages by funding long-term or permanent mitigation measures that solve a repetitive problem.

APPLICATION CYCLE

The PDM and FMA application period opened Friday, May 29, 2015. The State's application, which includes all subapplications, is due to FEMA on August 28, 2015 by 2:00 p.m. CST.

Due to the short application period and in order for the State to process and submit the application by the required deadline, Wisconsin Emergency Management will need completed subapplications no later than **July 27, 2015**. **WEM will not accept any applications submitted after this date nor will incomplete applications be considered.** If a jurisdiction intends to submit a project subapplication, WEM asks the jurisdiction to contact one of the mitigation staff by June 19, 2015 to discuss eligibility and feasibility, application requirements, and cost-effectiveness.

Below is the application timeline:

- Guidance release – February 27, 2015
- Application period opens – May 29, 2015
- Contact WEM if intend to submit a project subapplication – June 19, 2015
- Subapplications due to WEM – July 27, 2015
- State's application due to FEMA – August 28, 2015

- Anticipated FEMA funding selection date – October 31, 2015
- Anticipated award date – December 31, 2015

Subapplicants are required to have a Data Universal Numbering System (DUNS) number. Instructions for obtaining a DUNS number can be found at the following website:
<http://www.grants.gov/web/grants/applicants/organization-registration/step-1-obtain-duns-number.html>.

APPLICATION PROCESS

Applications for **PDM** and **FMA** must be submitted and processed through the eGrants system. The eGrants system encompasses the entire grant application process and provides the means to electronically create, review, and submit a grant application to FEMA via the internet. Subapplicants can access eGrants at <https://portal.fema.gov>. Subapplicants will need to contact this office as soon as possible to receive a subapplicant user access code and register on the site if they aren't already registered. (If you are registered and have forgotten your user name and/or password, you will need to contact the eGrants helpdesk, 855-228-3362).

After the subapplicant submits the eGrants application, this office will review and process only completed applications. Subapplicants will have to provide an original and two copies of any paper supporting documentation that cannot be electronically attached to the eGrants application by **August 3, 2015**.

ELIGIBILITY

All subapplicants to the **PDM** and **FMA** for mitigation project applications must have a FEMA-approved hazard mitigation plan by the application deadline and at the time of obligation of grant funds. There is no local hazard mitigation plan requirement for any HMA program if the subapplicant is applying for a planning subaward.

In addition, 44 CFR Part 201.6 and 201.7 requires that an approved plan be reviewed, evaluated, and revised; adopted; and approved by FEMA every five years. Eligible subapplicants may apply to the PDM program for a planning grant to develop an all hazards mitigation plan or update an existing plan to meet the five-year requirement.

Counties or local governments whose plans have expired or may expire within the next two years are strongly encouraged to apply for a planning grant to update the plan. Information regarding all-hazards mitigation planning can be downloaded from FEMA's website at <http://www.fema.gov/hazard-mitigation-planning-overview>.

PROGRAM REQUIREMENTS

If you plan on submitting a subapplication, you must read the HMA Guidance and the relevant sections of the addendum. Eligible and ineligible activities are listed on pages 32 through 44. PART VIII of the HMA guidance has additional guidance unique to each program. The addendum provides information applicable to particular types of projects and should be used in conjunction with the HMA Guidance. The addendum includes project specific information and

requirements for Property Acquisition and Structure Demolition or Relocation for Open Space; Wildfire Mitigation; Safe Rooms; Mitigation Reconstruction; and Structure Elevation.

SUBMISSION REQUIREMENTS

WEM and FEMA review all applications for the following:

- Eligibility and completeness
- Cost effectiveness
- Engineering feasibility and effectiveness
- Environmental and Historic Preservation compliance

Subapplications must meet minimal eligibility and completeness criteria. Minimum Criteria Checklists for Project and Planning Subapplications can be found in Part IX, Appendix F and G of the HMA (page 148 and 151). Applications that do not include this information will not be considered.

WISCONSIN EMERGENCY MANAGEMENT RESOURCES

Eligible subapplicants are strongly encouraged to apply for mitigation grant funds. Given the considerable work required to complete and process a mitigation application and the very short application period, **subapplicants should contact WEM by June 19, 2015 to determine if the proposed project is eligible and feasible under program guidelines.** Proposed projects must be consistent with the goals and objectives of the State of Wisconsin Hazard Mitigation Plan, and the approved local hazard mitigation plan for the jurisdiction in which the activity is located. Again, for the PDM program the State will be limited to submitting **three** completed project subapplications.

All projects must be cost-effective, environmentally sound, and identify other alternatives considered. Projects will be required to pass the Benefit-Cost Analysis. (Properties located in a FEMA-determined Special Flood Hazard Area included in an acquisition/demolition or elevation project may not require the traditional benefit-cost analysis if certain criteria is met.) Credible documentation will be required for the BCA. Applications submitted without the required documentation will not be accepted.

Again, please share this information with the eligible jurisdictions within your county that may be interested in applying for mitigation grant funds.

If you have any questions or need additional information or assistance, please contact me at 608-242-3211; Katie Sommers at 608-242-3222; Chad Atkinson 608-242-3252; or Caitlin Shanahan, 608-242-3214.

cc WEM Regional Emergency Management Directors
Wisconsin Regional Planning Commissions
Wisconsin Hazard Mitigation Team