

Public Assistance Applicant Briefing

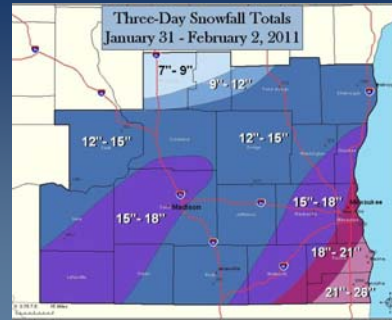
FEMA-1966-WI-DR
Severe Winter Storm and Snowstorm

- ◆ Incident Period – Jan 31 – Feb 3, 2011
- ◆ Declaration Date- May 3, 2011
- ◆ Counties – Dane, Dodge, Grant, Green, Iowa, Kenosha, Lafayette, Milwaukee, Racine, Walworth, and Washington

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1

Snowfall



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2

Federal funding is available on a cost-sharing basis:

- ◆ For emergency work and the repair or replacement of facilities damaged by the snowstorm.
- ◆ In addition, assistance is available to the state and eligible local governments on a cost-sharing basis for emergency protective measures, including snow assistance, for a continuous 48-hour period during or proximate to the incident period.

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3

Eligible Applicants

- ◆ State Governments
- ◆ County Governments
- ◆ Cities, Towns, & Villages
- ◆ Native American Tribes and Tribal Organizations
- ◆ Other political Subdivisions
- ◆ Certain Non-Profits

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4

Eligible Work

- A. Debris Clearance
- B. Protective Measures
- C. Roads and Bridges
- D. Water Control Facilities
- E. Buildings and Equipment
- F. Utilities
- G. Other
- Incorporate cost effective mitigation measures when repairing damaged public facilities (Section 406).



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5

Eligible Work

- ◆ Snow Removal
 - Overtime hours of force account workers for clearing of snow.
 - Equipment costs for equipment used in snow removal, trucks, blades, salt/sand spreaders, snow blowers, etc.
 - Materials like salt and sand
 - Contract costs
 - Establish a 48 hour period during or proximate to the incident period.

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6

Protective Measures

- ◆ Actions taken to protect lives and property
- ◆ Police, fire, EMS, search and rescue
- ◆ Safety barricades, signs, area security
 - Only overtime labor costs for permanent force account workers are eligible
 - Both regular and overtime labor costs for temporary hires are eligible
 - Equipment Costs
 - Materials
 - Contractor costs
- ◆ Mass feeding of emergency workers

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7

Projects

- ◆ Minimum of \$1,000.00
- ◆ Small Projects (less than \$63,900)
- ◆ Large Projects (\$63,900 and more).
- ◆ Public Assistance Cost Shares
 - 75% Federal Share
 - 12.5% State
 - 12.5% Applicant Share

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8

Administrative Costs

- ◆ Attending Applicant Briefings
- ◆ Collecting and documenting costs
- ◆ Completing forms and establishing files
 - Claim and document/estimate all Administrative Costs during Project Worksheet Formulation

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9

Application Request for Public Assistance (RPA)

- ◆ Online
 - <http://emergencymanagement.wi.gov/recovery/government.asp>
 - <http://www.fema.gov/library/viewRecord.do?id=2690>
 - Other Forms
 - <http://www.fema.gov/government/grant/pa/forms.shtm>
 - County Director has copies
- ◆ Identify the applicant name, mailing and physical address, and the applicant's representative
- ◆ Required 30 days after disaster declaration date (June 2, 2011)

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10

SEQUENCE OF EVENTS

- ◆ Applicant Briefing
 - Material Posted Online
 - <http://emergencymanagement.wi.gov/recovery/government.asp>
- ◆ Submit Application – Submittal instructions included in the State Application Packet
- ◆ Contact your County Emergency Management Office to be sure your application has been received by FEMA

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11

Public Assistance Coordinator (PAC)

- ◆ FEMA Public Assistance Coordinator (PAC) will contact the representative identified on the Request for Public Assistance to set up a kick-off meeting.
 - Depending on the size/complexity of your claim FEMA may ask that several applicants attend a kick-off meeting together, provide documentation and have an exit interview all in one meeting
- ◆ Assigned when the Request for Public Assistance (RPA) is received
- ◆ Becomes the applicant's main point of contact and information source
- ◆ Responsible for providing any needed assistance to applicant

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12

Project Worksheets

- ◆ Describe the details of specific projects, identify scope of work, and actual costs
- ◆ Used to determine costs of projects / expenses to determine payments

SEQUENCE OF EVENTS

- ◆ Have your documentation in order for the FEMA Project Officer at the Kick-off Meeting
- ◆ A Project Worksheet will be written
- ◆ Project Worksheet goes through a review
- ◆ FEMA Obligates funds after review

SEQUENCE OF EVENTS

- ◆ State Public Assistance Office Sends Assurance Document
 - Asks you to certify that projects funded with Federal Funds were done in accordance with certain laws and regulations
 - ◆ Called Assurances
 - ◆ State Needs A Signed Copy on File prior to any Payments
- ◆ State Public Assistance Office Produces obligation packets that are sent to the County EM Office
 - Includes Project Descriptions and FEMA Obligation Forms
 - Signature Required on Two Documents
 - ◆ 1017 – State Application for State PA Funds
 - ◆ P.4 – Certification that Project is Complete
- ◆ 60 Days from receiving this packet to appeal funding levels for the Project Worksheets

SEQUENCE OF EVENTS

- ◆ Paperwork is sent back to the State Emergency Management Office
- ◆ Checks are requested
- ◆ Checks sent to County Emergency Management Offices for distribution
 - Includes a report of applicants Project Worksheets and payments for the entire disaster.

Appeal Process

- ◆ Applicant has right to appeal decisions based on eligibility, costs, etc.
- ◆ Send a letter to Wisconsin Emergency Management stating what decision you would like to Appeal

Administration of the Grant

- ◆ Reporting to FEMA through the State after closure of the Joint Field Office
- ◆ If you ever have a question about your projects or application after FEMA closes the Joint Field Office please contact your County Emergency Management Director and/or the State
- ◆ Sooner the Better

PROBLEMS / QUESTIONS

- ◆ *Joe Heinrich*
 - Desk (608) 242-3216
 - Cell (608) 512-7791
 - Joe.heinrich@wisconsin.gov
 - ◆ *Robert Stoikes*
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19

HAZARD MITIGATION

FEMA-1966-DR-WI

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HAZARD MITIGATION GRANT PROGRAM

- ◆ Grants to *state/local governments* to eliminate or reduce future damages
- ◆ Grants
 - 75% FEMA
 - 12.5% State
 - 12.5% local match
- ◆ Statewide

ELIGIBLE PROJECTS

- ◆ Either on public or private property
- ◆ Acquisition/relocation of structures
- ◆ Retrofitting such as floodproofing and elevation
- ◆ Wind resistant retrofit construction
- ◆ Safe Rooms and Community Storm Shelters
- ◆ NOAA weather radios
- ◆ Structural hazard control, i.e., detention basins, small floodwalls
- ◆ Development or update of All-hazard mitigation plans

REQUIREMENTS

- ◆ FEMA approved hazard mitigation plan
- ◆ Cost-Beneficial
- ◆ Environmentally Sound
- ◆ Considered other alternatives
- ◆ Best alternative
- ◆ Solve the problem

APPLICATION PROCESS

- ◆ Pre-Application
- ◆ WEM Review
- ◆ Score and Rank Pre-Applications
- ◆ Formal Application
 - Cost/Benefit Analysis
 - Environmental Concerns
- ◆ Applications submitted to FEMA within one year of declaration

For More Information Contact:

- ◆ Roxanne Gray, State Hazard Mitigation Officer
– 608-242-3211 (roxanne.gray@wisconsin.gov)
 - ◆ Susan Boldt, Assistant State Hazard Mitigation Officer
– 608-242-3214 (susan_boldt@wisconsin.gov)
 - ◆ Lynsey Kawski, Disaster Response & Recovery Planner
– 608-242-3222 (lynsey.kawski@wisconsin.gov)
 - ◆ Joe Heinrich, Public Assistance Officer
– 608-242-3216 (joeh.heinrich@wisconsin.gov)
- ◆ <http://emergencymanagement.wi.gov>
 - ◆ <http://www.fema.gov/government/grant/hmcp/>